

ADVENT LUTHERAN CHURCH

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April 11, 2016

FUND DRIVE POLICY FOR ADVENT LUTHERAN CHURCH

Advent Lutheran Church has established a fund raising policy for Advent Lutheran Church. This policy is to encompass all appeals, which solicit or request funds or material items from Advent members/friends. The purpose of this policy is to ensure that members are not bombarded with too many requests for funds in one year from both internal and external Advent sources. The purpose is also to ensure, when practical, that Advent does not have more than one request for fund raising during the same time period.

It is understood that excellence and outreach within the Advent Ministries and Groups sometimes requires more financial resources than budgeted. Joyful giving is the mark of a Christian but with the size of our Operational Budget, we need to prudently make requests for additional resources from our members.

Therefore, the following guidelines are established:

1. No more than one appeal per calendar month.
2. Goal of no more than 8 appeals per year
3. Maximum of 12 appeals will be accommodated during a calendar year.

Exceptions to this policy would be:

1. ELCA Appeals for Natural Disasters.
2. Requests for funds to be totally raised within the members of a Ministries/Group (i.e., Men's Group).
3. Food items for the Pantry.
4. Request for funds/items for which the collective total has a value of not more than \$100.

The Advent Stewardship Ministries will be the clearing-house for approval of special resources (financial, material). To obtain approval, please fill out the "Advent Fund Drive Request Form" a minimum of one month in advance of the planned fund raising event or the Church Office, or from the Stewardship Ministries Leader.

Upon completion, please email to the Stewardship Ministries Leader at marvtrax@gmail.com or place in the Stewardship Ministries Box at Advent Suntree or mail to:

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C/O Stewardship Ministries
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